

February 26, 2017

Dear Greene County Fair Booth Participant:

It is **VERY IMPORTANT** that you read this letter before completing the application as there are changes. Plans are well underway for the 2017 Greene County Fair. This year's Fair will be held June 27-July 1. The Fairgrounds are located on Route 230 adjacent to Middle River.

If your group plans to have a fundraising booth this year, you need to complete the enclosed booth application and return it along with payment **BEFORE** June 6, 2017 to:

Greene County Fair Association
Attention: Paula Chapman
PO Box 153
Stanardsville, VA 22973

Food booth selection and approval is determined with the following priorities:

1. Local fire companies and rescue squads
2. Non-profit Greene County organizations
3. Out of county non-profit organizations

All food booth applicants **MUST** have a valid copy of "Feeding A Crowd" training course certificate submitted **WITH** the application.

Each applicant (food & non-food) **MUST** send a copy of his/her "Certificate of Liability Insurance" **WITH** the application naming Greene County Fair Association as an additional insurer. If you do not have insurance, you may purchase it through our insurance company for this event only. The cost generally runs \$75-\$100 and is determined by the insurance company. **It is your responsibility to submit these forms to us prior to set up of your booth. We will NOT do it for you. NO FORMS, NO SET UP!!**

The food booth application fee is **\$300.00** if you plan to sell food or drink, and **MUST** accompany your application. **NO COMMERCIAL FOOD BOOTHS WILL BE ACCEPTED.**

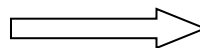
All Food Booths are required to have a 10 lb. Dry Chemical Fire Extinguisher within their booth space.

Outside Commercial Booth: Fee: **\$175.00. (NO SELLING OF FOOD OR DRINK)** This is a booth selling or taking orders for products. This booth is not in the commercial tent. Size is 20' X 20'.

Non-Profit Booth: Fee: **\$175.00.** This space is usually associated with food booths to set up tables and chairs. A tent may also accommodate this space. Size is 20' X 20'.

****Posting of signs or carrying of signs shall be restricted to rental booth space ONLY. NO roving vendors or roving solicitors will be allowed on the fairgrounds, including the parking area.**

CONTINUED



⇒ We will again be offering “Vendor Parking” on the hill near the old demolition derby area. Parking permits may be purchased at \$5.00/vehicle for the week and will be sold to organizations only, not individual workers.

Permits must be displayed in vehicle at all times while parked on the hill. Please indicate the number of permits your organization would like to purchase and include payment with your Booth Application Form. Parking permits will be given to the person who checks your organization in for booth set-up at the fairgrounds, if applicable.

Booth workers will NOT receive tickets. They must pay the admission fee at the gate and then it will be up to your organization whether or not you wish to reimburse them or your organization may wish to purchase weekly passes to distribute to your workers in advance.

Weekly passes available: Weekly passes may be purchased at the Fairgrounds on Sunday, June 25th from 3:00-6:00 p.m. and Monday, June 26th from 4:00-7:00 p.m.

	<u>Nightly</u>	<u>Weekly</u>
Adult (13-61)	\$6.00	\$25.00
Senior Citizens (62+)	\$5.00	\$20.00
Kids (6-12)	\$4.00	\$15.00
Kids (5 & under)	Free	

PLEASE READ THE RULES AND REGULATIONS IN THE FAIR CATALOG CAREFULLY AND GET YOUR BOOTH APPLICATION IN EARLY.

If you have any questions, please contact Paula Chapman at (434) 996-9667 (chapman@virginia.edu).

Sincerely,

Paula

Paula Chapman, Chairperson
Booth Committee